



<https://www.rootsegypt.com/job/5970/>

Accounts Payable Accountant

Description

- Overview the communication with Procurement with related to Vendor invoices, Pos, and related transaction.
- Continuous evaluation of current policies and recommendations for process improvements.
- Verifying, allocating, posting, and reconciling accounts payables
- Process, review, and approve accounts payables transactions
- Provide support for internal and external audits
- Perform, review, and approve account reconciliations in a timely and accurate manner
- Manage payments and cashflow efforts and associated functions
- Process refunds, returned checks, and bad debts as instructed by management
- Review invoices, Prices for accuracy.
- Monitor vendors account details for overdoes and payment plans
- Producing error-free accounting reports and present their results
- Maintaining bookkeeping databases and spreadsheets, updating information as needed
- Process, review, and monitors Expected Credit Losses Provisions (ECL) as per the IFRS.

Qualifications

- Bachelor of Commerce, the Accounting department English section
- Fluent English is a must
- Males only
- Lives nearby 6th October

Hiring organization

Roots Management Consultants on
Behalf of Customer

Employment Type

Full-time

Duration of employment

Permanent

Industry

steel

Date posted

June 17, 2021