# telesales

## **Description**

- Assisting in resolving customer complaints/disputes.
- Providing information to customers.
- Monitoring sales performance.
- · Closing sales deals.
- Keeping a record of calls and relevant details.
- Updating customer details.
- Experience as a Telesales Representative or Customer Service Representative
- Familiar with CRM and MS Office programs

# Responsibilities

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- · Closing sales deals.
- Keeping a record of calls and relevant details.
- · Updating customer details.
- Experience as a Telesales Representative or Customer Service Representative
- · Familiar with CRM and MS Office programs
- Good customer service skills
- Excellent communication skills
- · Able to multitask
- · Good team player
- Good negotiation Skills

#### Qualifications

- 1+ years of experience
- Experience as a Telesales Representative or Customer Service Representative
- · Familiar with CRM and MS Office programs
- Good customer service skills
- Excellent communication skills
- Good team player
- · Good negotiation Skills

#### Hiring organization

Roots Management Consultants on Behalf of Customer

### **Employment Type**

Full-time

## Industry

Real estate (brokerage)

## **Job Location**

5th settlement, new cairo, new cairo

## **Working Hours**

10-6

#### Date posted

2022 ,22 <u>?????</u>